



National Sun Yat-sen University

No. 70, Lien-hai Road, Kaohsiung 80424, Taiwan

www.nsysu.edu.tw

說明：申請人先填妥英文服務證明-用印申請單，經人事室確認資訊後，

以下證明由國際處製作及列印

Verification of Employment Letter

[date]

To whom it may concern:

This letter certifies that [employee full name] has been employed by National Sun Yat-sen University since [starting date].

Dr. [employee's last name] is currently employed as [title of employee] at [unit of employment]. (optional: and receives a monthly salary equivalent to USD 0000 (NTD 0000, with an exchange rate of 1:0000).

Please feel free to contact our Office of Personnel Services when additional information is required.

Sincerely,

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Ying-Yao Cheng, Ph.D.
President